



## **MINUTES OF THE 115<sup>TH</sup> AGM OF SEATOUN AFC HELD ON 10 FEBRUARY 2024**

Minutes of the 115th A.G.M. held on Saturday 10 February 2024. The meeting commenced at 2.05pm.

### **Present:**

M Jones	J Bishop	C Tooley	K Davies	S Walker
G Miles	A Corbett	J Daly	S Smith	A Austen
D van Kampen	W McCourtie	R Mein	S Kerekes	F Elliott
L Villegas	N Ingram			

### **Apologies:**

S Miller	H Wignall	M Robinson	B Krekoski	J Hill
R Telford	M Chadwick			

### **Obituaries:**

None noted.

### **Minutes of the Previous Meeting:**

The minutes of the 114th A.G.M. were read and confirmed as being a true and correct record.

**Moved** S Walker                      **Seconded** G Miles

### **Matters Arising from the Minutes:**

There were five actions from the previous meeting:

Action Number	Description	Assigned To	Report back
1	Determine a way to recognise Jimmy Stokes appropriately	Board	A plaque has been created and is in place on the wall next to the bar

Action Number	Description	Assigned To	Report back
2	Support the Masters Over 45s Originals in their player recruitment for the upcoming season	Board	The Originals were represented during the season in 2023 with some new faces on board.
3	Determine ways to increase the profile of the club: <ul style="list-style-type: none"> <li>○ Letter drop in Seatoun</li> <li>○ Social Media</li> <li>○ Improved use of website</li> </ul>	Board	Improvement in use and access of social media and the website. A flyer drop is about to take place to promote the club to the local area.
4	Produce membership cards for social members	J Bishop	Cards were produced and a successful campaign was run – see President’s report
5	Re-assess the cost benefit analysis for allowing credit cards and / or payWave usage at the bar	K Davies to present to Board	This was discussed again by the Board, and it was agreed that this was not a priority at this time.

### **President Report:**

The President’s Report was read and accepted.

### **Club Captain Report:**

The Club Captain’s Report was read and accepted.

The AGM requested clarity about the receipt of subs from the Men’s third team. M Jones indicated that these had been chased but had not been forthcoming. For the 2024 season, unless full subs are received in advance of the season starting, this team will not be registered to play.

### **Women’s Report:**

The report was read and accepted.

### **Junior Club Report:**

The Junior Club Report was read and accepted.

It was recognised by the AGM that the efforts of Bri Krekoski had been excellent in the previous year and noted that James Hay had taken up a supporting Junior Administrator role. The club thanks James for his support in this area.

**Moved** J Bishop

**Seconded** W McCourtie

### **Financial Report:**

The unaudited Financial Report was tabled. K Davies gave a brief presentation of the financial position, which remains healthy at this point. The AGM pointed out the high dependency of the club on grant funding.

G Miles announced the new sponsorship deal with Tommy's which is going through the final throes of completion in preparation for the new season. This is a three-year deal and is augmented by a three-year agreement with Packaging Products. The club and the AGM recorded its congratulations to G Miles for working so hard on these deals and acknowledged their gratitude for the support of these sponsors to the club.

**Moved** G Miles

**Seconded** S Walker

### **Election of Officers:**

Resignations:	S Miller	D Van Kampen (Club Captain)		
Patron:	J Boyd			
President:	M Jones			
Hon. Vice Presidents:	M Beder	G Bilby	M Chadwick	H Day
	A Gunn	J McKay	B Medhurst	R Searle
	S Smith	S Walker	N Tossman	R Cashman
	C Veerbeek			
Club Chairman	J Hill			
Men's Club Captain:	D van Kampen to fill as interim until a replacement is sourced by the incoming Board			
Women's Club Captain	H Wignall			
Secretary:	No Nominations			

Treasurer:	K Davies			
Junior Convenor:	B Krekoski			
Board:	S Walker	G Miles	T Ingram	A Corbett
Trustees:	J Boyd	S Walker	M Robinson	
Auditor:	Ben Cooksley			
Life Members:	J Boyd	M Jones	W McCourtie	R O'Brien
	J Stokes	J Swafford	P Webley	H Kelly
	M Johnstone	S Walker	S Smith	R Mein
	C Tooley	J Bishop	T Hills	

K Davies laid out the requirement for someone to fill some aspects of the role of Secretary. R Telford continues to complete several the tasks that would be fulfilled by an appointed Secretary, but there are some organisational and administration aspects that the Board would appreciate some help with. K Davies requested all those in attendance to have a think about anyone they thought were well-organised and could offer a few hours a month to support the club.

The AGM requested several actions to be undertaken:

1. The incoming Board to contact the existing Honorary Vice Presidents to thank them for their service and to determine if this honorary office should continue in the future.
2. The incoming Board is to look at the actions required to make a Vice President role into a role that is appointed by the AGM. This will require a change to the rules and a Special General Meeting once a suitable candidate is sourced. This will also require a proper job description to be created for this role.
3. The AGM pointed out that all roles in the list above should have some form of job description associated with them. The incoming Board are tasked with ensuring this is the case (SportNZ was indicated to be a good reference site for job descriptions of this nature).
4. The election of officers at the AGM needs to be clearly delineated between the roles appointed by the AGM (as they are Officers of the club through the rules of Seatoun AFC) and those roles that are determined by the Board. The AGM also recommended that all the Board nominated roles are listed e.g., the Communications role.
5. The list of life members reported at the AGM should be the list of members that are still alive, with the Board in the clubrooms providing the full list of life members, including those who have passed.

By unanimous vote, the above officers were elected to office for the 2023/24 Season and the actions passed to the incoming Board.

**Moved** W McCourtie

**Seconded** S Walker

## Subscriptions:

The outgoing board submit a proposal for subscriptions, which the AGM discussed at the meeting.

Whilst it was noted that fees are starting to creep up, the attendees agreed that, given the overall economic environment and the increased fees from Capital Football of c.5%, subs should be increased for the 2024 season as recommended by the outgoing Board. The subs agreed were:

Junior Subs (\$)	2024 Season	2023 Season	2022 Season	2021 Season	2020 Season	2019 Season	2018 Season
One child	180	145	140	130	130	130	120
Two children	275	225	220	210	210	210	200
Three + children	275	225	220	210	210	210	200
Nursery grade	90	80	75	70	70	70	70
Nursery grade 2+ children	160	140	130	120	120	120	120

Senior Subs (\$)	2024 Season	2023 Season	2022 Season	2021 Season	2020 Season	2019 Season	2018 Season
Senior Teams*	4800	4600	4500	4300	4300	4300	4100
Men's 1 <sup>st</sup> and 2 <sup>nd</sup> teams (per player)	160						
Women's 2 <sup>nd</sup> and 3 <sup>rd</sup> teams (per player)	180						
U17 per team	3000	2750	2700	2600	2600	2500	2500
U17 per player	200	185	180	170	170	160	150

\* Reduce Senior Sub to \$4600 if paid in full by 30th April 2024

All attending were in favour of adopting the subscriptions as laid out above.

## Rules of SAFC

S Smith laid out the rationale behind the changes in rules being presented to the AGM. The rule changes (in summary) are:

- Additional clause added around payments to personnel,

- Addition of a disputes clause,
- Addition of a clause around amalgamations of the club with other clubs,
- Addition of a requirement for delegations to be clearly defined,
- Reduction to the required quorum levels for Board meetings and AGMs,
- The addition of the Vice President role,
- The removal of the portfolio roles from the rules – these are to be determined by the Board at its discretion, and
- Note that position descriptions are required for all roles defined in the rules.

By unanimous vote, the above changes were agreed, and the actions passed to the incoming Board.

**Moved** S Smith

**Seconded** S Walker

### **SAFC Planning**

The Chair relayed to the AGM the outputs of the two planning days held in October and November 2023. The AGM accepted those outcomes and commended the outgoing Board on the outputs from them which give the club a forward-looking agenda. The AGM enquired as to whether these will be annual events – the incoming Board will determine this during the upcoming season.

### **General Business:**

S Smith commended the idea to the Board (brought up at the planning days) to establish a Supporters Club where ex-players and other parties with a keen interest in SAFC could connect with other like-minded individuals. The AGM agreed that this would be a good idea and requested that the incoming Board work with S Smith (and others) to get this in place.

C Tooley again commended G Miles for his efforts in obtaining the sponsorship from Tommy's for the club. C Tooley also indicated that, as well as financial, Packaging Products will also supply the signage required for the Tommy's deal. The AGM expressed their gratitude again to both sponsors.

The AGM were informed that the club now had an electronic scoreboard set up for the upcoming season.

C Tooley wished the incoming Board to present a compelling case to Capital Football to try to drive more games to be played at Seatoun Park, due to the knock-on effects for the club rooms and the bar.

Being no further business, the meeting was closed at 3.55 pm.

First Board meeting 26 February 2024

## Action List

Action Number	Description	Assigned To
1	The incoming Board to contact the existing Honorary Vice Presidents to thank them for their service and to determine if this honorary office should continue in the future.	Board
2	The incoming Board is to look at the actions required to make a Vice President role into a role that is appointed by the AGM. This will require a change to the rules and a Special General Meeting once a suitable candidate is sourced. This will also require a proper job description to be created for this role.	Board
3	The incoming Board are tasked with ensuring that all of the roles associated with the club (both Officers and the club and Board appointed roles) have a suitable position description associated with them.	Board
4	The election of officers at the AGM needs to be clearly delineated between the roles appointed by the AGM (as they are Officers of the club through the rules of Seatoun AFC) and those roles that are determined by the Board. The AGM also recommended that all the Board nominated roles are listed e.g., the Communications role.	Board
5	The list of life members reported at the AGM should be the list of members that are still alive, with the Board in the clubrooms providing the full list of life members, including those who have passed.	K Davies
6	The Board to source someone to fill the role of Men's Club Captain	Board
7	Delegations need to be clearly laid out and recorded	Board
8	Board to work with S Smith and other interested parties to establish a Supporters Club	Board
9	Board to contact Capital Football to present a case for more games to be scheduled at Seatoun Park	Board